

**STATE OF LOUISIANA
DEPARTMENT OF CIVIL SERVICE
BATON ROUGE, LA**

January 26, 2005

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**STATE PERSONNEL MANUAL
TRANSMITTAL SHEET
NO. 414**

To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS

Subject: CHANGES TO THE PAY PLAN

Issue Date: January 26, 2005

Attached are changes to the current Job Specification Index (Pay Plan) made since Transmittal Sheet 413. Effective dates of changes listed in this Transmittal Sheet are noted in the "Effective Date" column.

If there are any questions concerning the subject matter of this Transmittal Sheet, please call Lisa Lusk or Glenn Balentine at (225) 342-8083.

Sincerely,

s/Anne S. Soileau
Acting Director

NEW JOBS ADDED TO THE PAY PLAN						
JOB CD	JOB TITLE	PAY LVL	OCC GRP	CAREER FIELD	EEO CAT	CHG EFF DATE
168000	ADMINISTRATIVE ASSISTANT 1	A 605	A1	1102	OC	1/17/05
168010	ADMINISTRATIVE ASSISTANT 2	A 607	A1	1102	OC	1/17/05
168020	ADMINISTRATIVE ASSISTANT 3	A 609	A1	1102	OC	1/17/05
168030	ADMINISTRATIVE ASSISTANT 4	A 611	A1	1102	OC	1/17/05
168080	ADMINISTRATIVE ASSISTANT 5	A 613	A1	1102	OC	1/17/05
168040	ADMINISTRATIVE COORDINATOR 1	A 605	A1	1101	OC	1/17/05
168050	ADMINISTRATIVE COORDINATOR 2	A 607	A1	1101	OC	1/17/05
168060	ADMINISTRATIVE COORDINATOR 3	A 609	A1	1101	OC	1/17/05
168070	ADMINISTRATIVE COORDINATOR 4	A 611	A1	1101	OC	1/17/05
168090	ADMINISTRATIVE PROGRAM SPECIALIST-A	A 613	C2	9999	PR	1/17/05
168100	ADMINISTRATIVE PROGRAM SPECIALIST-B	A 614	C2	9999	PR	1/17/05
168110	ADMINISTRATIVE PROGRAM SPECIALIST-C	A 615	C2	9999	PR	1/17/05
167340	ADMINISTRATIVE SUPERVISOR 1	A 609	A1	1101	OC	1/17/05
167350	ADMINISTRATIVE SUPERVISOR 2	A 611	A1	1101	OC	1/17/05
168850	AGRICULTURE/FORESTRY ENFORCEMENT PROGRAM DIRECTOR	P 120	F5	6509	OA	1/17/05
168920	BULK TERMINAL MANAGER	W 220	H4	8408	SC	1/17/05
169080	DEPUTY STATE FIRE MARSHAL MANAGER--MECHANICAL	P 115	F5	6504	PR	1/17/05
169070	DEPUTY STATE FIRE MARSHAL--SUPERVISOR MECHANICAL	P 114	F5	6504	PS	1/17/05
169030	DEPUTY STATE FIRE MARSHAL 1--MECHANICAL	P 109	F5	6504	PS	1/17/05
169040	DEPUTY STATE FIRE MARSHAL 2--MECHANICAL	P 110	F5	6504	PS	1/17/05
169050	DEPUTY STATE FIRE MARSHAL 3--MECHANICAL	P 111	F5	6504	PS	1/17/05
169060	DEPUTY STATE FIRE MARSHAL 4--MECHANICAL	P 112	F5	6504	PS	1/17/05
168700	EXECUTIVE MANAGEMENT OFFICER 3	A 622	D1	9999	OA	1/17/05
168690	HEALTH STANDARDS CERTIFICATION SUPERVISOR	S 417	F2	6206	PR	1/17/05
168860	PORT FACILITY MAINTENANCE FOREMAN	W 217	H3	8314	SM	1/17/05
168870	PORT FACILITY MAINTENANCE MANAGER	W 220	H3	8314	SM	1/17/05
168880	PORT FACILITY MAINTENANCE MASTER MECHANIC	W 215	H3	8314	SM	1/17/05
168890	PORT FACILITY MAINTENANCE	W 210	H3	8314	SM	1/17/05

NEW JOBS ADDED TO THE PAY PLAN						
JOB CD	JOB TITLE	PAY LVL	OCC GRP	CAREER FIELD	EEO CAT	CHG EFF DATE
	SPECIALIST 1					
168900	PORT FACILITY MAINTENANCE SPECIALIST 2	W 212	H3	8314	SM	1/17/05
168910	PORT FACILITY MAINTENANCE SPECIALIST 3	W 214	H3	8314	SM	1/17/05
168780	REAL ESTATE APPRAISER 1--TRAINEE APPLICANT	A 612	B3	2308	PR	1/17/05
168790	REAL ESTATE APPRAISER 2--TRAINEE	A 613	B3	2308	PR	1/17/05
168800	REAL ESTATE APPRAISER 3	A 615	B3	2308	PR	1/17/05
168810	REAL ESTATE APPRAISER 4	A 617	B3	2308	PR	1/17/05
168820	REAL ESTATE APPRAISER 5	A 620	B3	2308	OA	1/17/05
168710	SPEECH/AUDIOLOGY MANAGER	M 522	E3	5310	OA	1/17/05
168720	SPEECH/AUDIOLOGY PROGRAM MANAGER 1	M 521	E3	5310	PR	1/17/05
168730	SPEECH/AUDIOLOGY PROGRAM MANAGER 2	M 522	E3	5310	PR	1/17/05
168740	SPEECH/AUDIOLOGY SPECIALIST 1	M 517	E3	5310	PR	1/17/05
168750	SPEECH/AUDIOLOGY SPECIALIST 2	M 519	E3	5310	PR	1/17/05
168760	SPEECH/AUDIOLOGY SPECIALIST 3	M 520	E3	5310	PR	1/17/05
168770	SPEECH/AUDIOLOGY SUPERVISOR	M 521	E3	5310	PR	1/17/05
168830	THERAPEUTIC RECREATION SPECIALIST 3-A	S 412	E3	5312	PR	1/17/05
168840	THERAPEUTIC RECREATION SPECIALIST 3-B	S 412	E3	5312	PR	1/17/05
169150	YOUTH CARE SUPERVISOR	S 412	E9	9999	PR	1/17/05
169120	YOUTH CARE WORKER 1	S 408	E9	9999	PR	1/17/05
169130	YOUTH CARE WORKER 2	S 409	E9	9999	PR	1/17/05
169140	YOUTH CARE WORKER 3	S 410	E9	9999	PR	1/17/05
169090	YOUTH FACILITY ASSISTANT DIRECTOR	A 619	F5	9999	OA	1/17/05
169100	YOUTH FACILITY DEPUTY DIRECTOR	A 621	F5	9999	OA	1/17/05
169110	YOUTH FACILITY DIRECTOR	A 623	F5	9999	OA	1/17/05

JOB TITLE CHANGES			
JOB CD	FROM JOB TITLE	TO JOB TITLE	CHG EFF DATE
102620	BULK TERMINAL SUPERINTENDENT	BULK TERMINAL SUPERVISOR	1/17/05
102640	BULK TERMINAL WORKER 1	BULK TERMINAL SPECIALIST 1	1/17/05
102630	BULK TERMINAL WORKER 2	BULK TERMINAL SPECIALIST 2	1/17/05
102650	BULK TERMINAL WORKER 3	BULK TERMINAL SPECIALIST 3	1/17/05
153380	LABORATORY METROLOGIST SUPERVISOR	LABORATORY METROLOGIST	1/17/05
118650	THERAPEUTIC RECREATIONAL SERVICES ASSISTANT	THERAPEUTIC RECREATION SPECIALIST ASSITANT	1/17/05

JOB TITLE CHANGES			
JOB CD	FROM JOB TITLE	TO JOB TITLE	CHG EFF DATE
118590	THERAPEUTIC RECREATIONAL SERVICES MANAGER	THERAPEUTIC RECREATION SPECIALIST 4	1/17/05
161990	THERAPEUTIC RECREATIONAL SERVICES SPECIALIST 1	THERAPEUTIC RECREATION SPECIALIST 1	1/17/05
153270	THERAPEUTIC RECREATIONAL SERVICES SPECIALIST 2	THERAPEUTIC RECREATION SPECIALIST 2	1/17/05

JOB PAY CHANGES				
JOB CD	JOB TITLE	FROM PAY LVL	TO PAY LVL	CHG EFF DATE
132520	AGRICULTURE/FORESTRY ENFORCEMENT MANAGER 1	P 113	P 116	1/17/05
131640	AGRICULTURE/FORESTRY ENFORCEMENT MANAGER 2	P 115	P 118	1/17/05
131650	AGRICULTURE/FORESTRY ENFORCEMENT OFFICER 1	P 107	P 109	1/17/05
131660	AGRICULTURE/FORESTRY ENFORCEMENT OFFICER 2	P 109	P 110	1/17/05
131670	AGRICULTURE/FORESTRY ENFORCEMENT SUPERVISOR	P 111	P 114	1/17/05
148780	BULK TERMINAL FOREMAN	W 210	W 216	1/17/05
102610	BULK TERMINAL MASTER MECHANIC	W 213	W 215	1/17/05
102640	BULK TERMINAL SPECIALIST 1	W 205	W 210	1/17/05
102630	BULK TERMINAL SPECIALIST 2	W 206	W 212	1/17/05
102650	BULK TERMINAL SPECIALIST 3	W 208	W 214	1/17/05
102620	BULK TERMINAL SUPERVISOR	W 215	W 218	1/17/05
132080	FIRETUG CAPTAIN	P 110	W 218	1/17/05
132090	FIRETUG CHIEF ENGINEER	P 109	W 217	1/17/05
155870	FIRETUG ENGINEER 1	P 105	W 211	1/17/05
132110	FIRETUG ENGINEER 2	P 107	W 214	1/17/05
132120	FIRETUG MASTER	P 112	W 219	1/17/05
114900	SEED GERMINATION ANALYST SUPERVISOR	T 304	T 305	1/17/05
153080	SEED GERMINATION ANALYST 1	T 301	T 302	1/17/05
114880	SEED GERMINATION ANALYST 2	T 302	T 303	1/17/05
157620	SEED GERMINATION ANALYST 3	T 303	T 304	1/17/05